

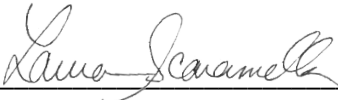


## Request to Disestablish Academic Program/Plan

Please complete all fields. Boxes may be expanded to accommodate longer responses. Clarifying field descriptions can be found below. Should you have any questions or concerns, please email [Curricular Affairs](#).

<b>Name of Academic Program:</b> Bachelor of Applied Science in Human Services
<b>Academic Department:</b> Norton School of Human Ecology, College of Agriculture, Life and Environmental Sciences
<b>Geographic Site:</b> Arizona Online
<b>Instructional Modality:</b> Fully Online
<b>Last Admit Term:</b> Fall 2025
<b>Brief Description:</b> Knowledge and comprehension of human systems, group dynamics, organizational structure of communities and how these interactions affect human problems. Evaluate how policy and social conditions affect human systems. Apply concepts, theories, and principles that promote healthy functioning in medical, social, psychological/behavioral and educational models. Apply ethical and professional standards in all human services settings to ensure responsible and professional behaviors that optimize well-being and support the acquisition of service needs of a diverse population. Professional skills include content knowledge, self-reflection skills, project-management skills, and teamwork skills in professional settings.
<b>Reason for Disestablishing the Program:</b> The Human Services program and faculty have transferred from the College of Applied Science and Technology to the College of Agriculture, Life and Environmental Sciences. This transfer was prompted by the merger of the College of Applied Science and Technology to the College of Information Science and was requested by the Human Services faculty due to the program’s curricular alignment in Norton School of Human Ecology. The Human Services major will be consolidated with the Human Development and Family Science major.
<b>Disestablishment Plan:</b> The students have been identified in Teach Out will still be able to earn their degree from Human Services courses offered in College of Agriculture, Life and Environmental Sciences. The Human Services minor and coursework will remain in the college. Additionally, appropriate course substitutions have been identified within the Norton School of Human Ecology.
<b>How will program resources be reallocated? (i.e., faculty and administrative positions; infrastructure, etc.):</b> Impacted faculty will remain to teach the minor, relevant coursework, and courses in the Norton School of Human Ecology.
<b>Is this program in an ABOR designated high demand field?</b> NO

Department Head Name: Laura Scaramella

Department Head Signature: 

Date: 8/25/25

Dean/Assistant Dean Name: James E. Hunt

Dean/Assistant Dean Signature: 



## Request to Disestablish Academic Program/Plan

Date: 8/25/2025



A teach-out plan is a formal document developed by educational institutions, departments, and/or colleges to ensure a smooth and orderly closure of an academic program. It outlines the steps and procedures for phasing out a program while minimizing disruption for current students and faculty. Teach-out plans are typically required by accrediting agencies and regulatory bodies to ensure that students can complete their education and receive the support they need when a program or institution is being discontinued. Here's a general outline of what an academic program teach-out plan might include:

**1. Introduction:**

- Bachelor of Applied Science in Human Services
- Knowledge and comprehension of human systems, group dynamics, organizational structure of communities and how these interactions affect human problems. Evaluate how policy and social conditions affect human systems. Apply concepts, theories, and principles that promote healthy functioning in medical, social, psychological/behavioral and educational models. Apply ethical and professional standards in all human services settings to ensure responsible and professional behaviors that optimize well-being and support the acquisition of service needs of a diverse population. Professional skills include content knowledge, self-reflection skills, project-management skills, and teamwork skills in professional settings.
- The Human Services program and faculty have transferred from the College of Applied Science and Technology to the College of Agriculture, Life and Environmental Sciences. This transfer was prompted by the merger of the College of Applied Science and Technology to the College of Information Science and was requested by the Human Services faculty due to the program's curricular alignment in Norton School of Human Ecology. The Human Services major will be consolidated with the Human Development and Family Science major.

**2. Program Closure Timeline:**

- Specify the last admit term for new students: Fall 2025
- The program/plan will remain "active" so that students in the program can finish. After 8 years, the program will be switched to an "inactive" status by Curricular Affairs (CA).

**3. Student Support (currently enrolled and inactive):**

- Describe the support services that will be provided to current students to help them complete their education. The students have been identified in Teach Out will still be able to earn their degree from Human Services courses offered in College of Agriculture, Life and Environmental Sciences. The Human Services minor and coursework will remain in the college. Additionally, appropriate course substitutions have been identified within the Norton School of Human Ecology.
- Explain how academic advising will be offered. The designated Academic Advisor will be assigned for all students in the Teach Out.
- Identify specific plans for students pending degree completion according to their academic needs. Courses and faculty will remain as part of the minor that will be retained. Relevant course substitutions in the Norton School of Human Ecology have been identified.
- Address any financial aid or scholarship implications for students. None

**4. Curriculum Transition:**

- Detail how the remaining courses required for program completion will be scheduled and offered. Courses for the minor coincide with coursework needed for the major.



HUSV 310 will be offered Fall 2026, HUSV 326 will be offered in Spring 2027. HDFS course substitutions have been identified that have curricular relevance.

- Provide a list of alternative courses or programs that students can transfer to if necessary. HDFS courses and the Human Development and Family Science major are content relevant. This is also a primary reason for the major to be disestablished and consolidated with the Human Development and Family Science major.
  - Address any changes to course availability and faculty support. None, as this transfer in ownership and consolidation of resources will best support both programs.
5. **Faculty and Staff Transition:**
- Explain the process for reassigning or supporting faculty and staff affected by the program closure. Faculty in Human Services will continue to teach the minor. This closure is a consolidation of program content and faculty will be retained.
6. **Communication Plan:**
- Provide details about how promptly the program closure will be communicated to students, faculty, staff, and relevant stakeholders. Affected faculty and students have already been notified. Only about 40 students are affected.
7. **Compliance and Reporting:**
- Address any regulatory requirements or reporting obligations to accreditation agencies and government bodies. Program accreditation will be notified.
8. **Timeline of Teach-Out Events**
- This section provides a detailed timeline of events associated with the teach-out showing when communications will go out to students, faculty, staff and the public; dates when students must complete individualized graduation plans; and academic terms when the plan will be removed from the academic catalog and associated university systems.
- Last admit term is Fall 2025
  - Affected student tracking can be found here:  
<https://arizona.box.com/s/obyavkmo01wvpr72qjdmk77kaloniued>
9. **Appendices:**
- Include any supporting documents, agreements, or additional information related to the teach-out plan.

The exact content and format of a teach-out plan may vary depending on institutional policies and college specific circumstances. It's essential to involve relevant stakeholders in the development of the plan, including faculty, staff, students, and legal and administrative personnel, to ensure a successful program closure while minimizing negative impacts on those involved.